

# NEHA-FDA Retail Flexible Funding Model (RFFM) Grant Program Applications for CY 2024 Projects

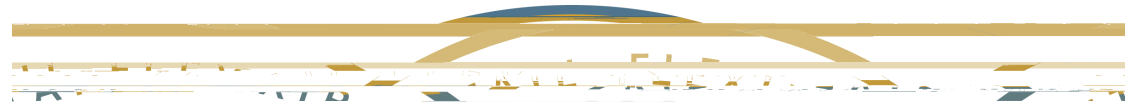
NEHA-FDA RFFM Grant Program Team

September 2023

# Retail Program Standards Goals and Benefits

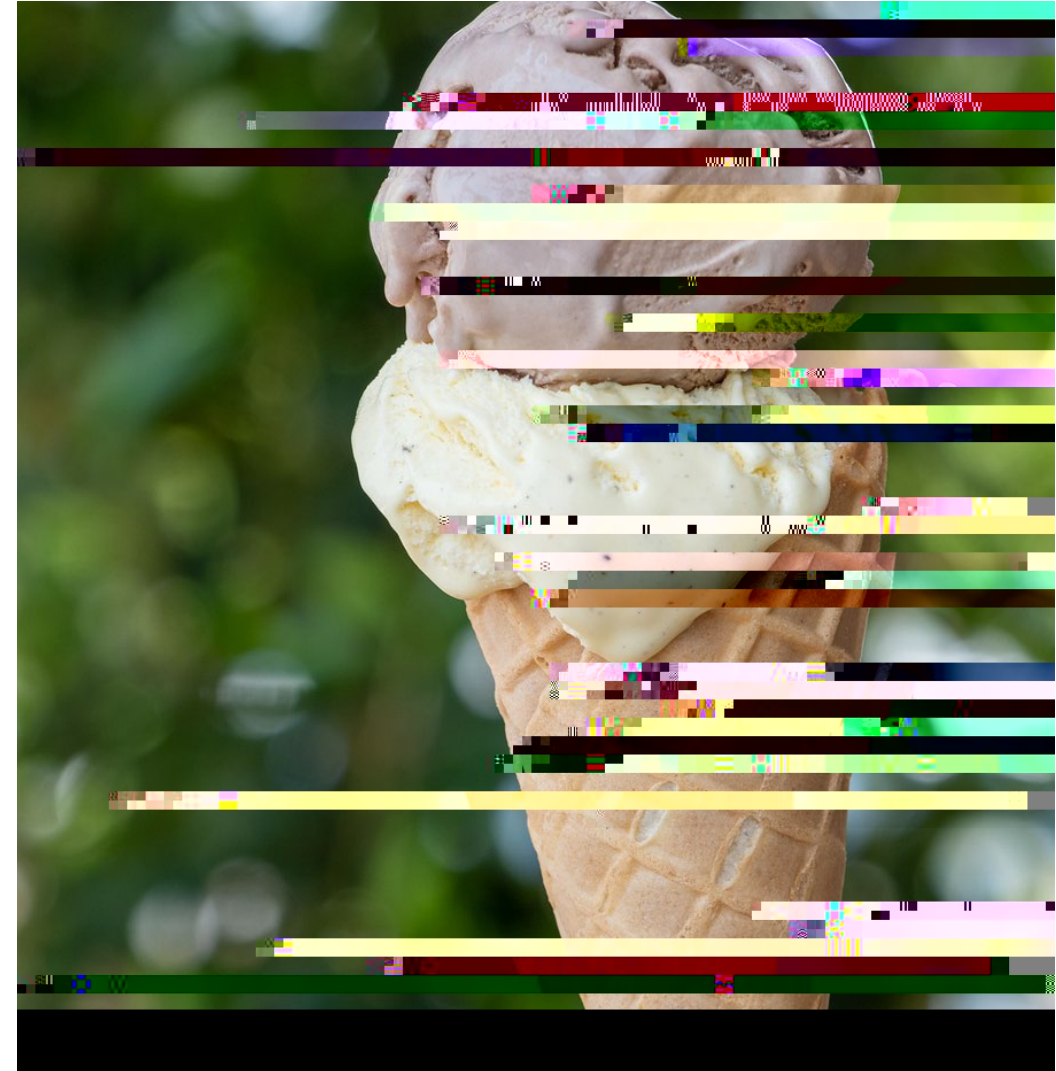
# CY 2024 NEHA-FDA RFFM Grant Program

- Far from perfect, but hearing and applying SLTT/partner feedback
- Continuous improvement
- Funding to enable and incentivize
- Accessible to all; transparent and fair
- Low Administrative Burden



# Some Things Remain The SAME

- Retail Program Standards enrollment with FDA is still required (VNRFRPS)
- Grant Program registration and information: [NEHA.org/Retail-Grants](https://NEHA.org/Retail-Grants)
- Use the same Grant Portal to register (if new) or apply (using your existing Login and Password)
- A full-year grant performance period: January 1 through December 31, 2024
- No new, 3-year grants this year (perhaps in 2025?)



# Some Things Get BETTER

- **Track 1 and Track 2 Development Base Grants** now have 3-in-1 combined applications that include:
  - Base Grant Activities
  - Mentee Optional Add-On
  - Training Optional Add-On
- **Track 1 and 2 Development Base, Mentee, and Mentor** funding now comes as fixed-amount awards, with payments based on deliverables met (no receipts required for payment)
- **By applying SLTT feedback, we have significantly simplified the NEHA-FDA RFFM Grant Program's administrative burden.**



# New for CY 2024 – Fixed Funding Options and Grants

Grant types and options that utilize Fixed Funding, based on deliverables met, will include:

- **Track 1 Development Base Grants** (Base funding, Mentee Optional Add-On funding)
- **Track 2 Development Base Grants** (Base funding, Public Health Metric Funding, Mentee Optional Add-On funding)
- **Mentorship Optional Add-On Grants** (Mentee and Mentor funding)





# Mentorship / **Mentee** Fixed Funding Deliverables

- **Achievement of the Retail Program Standards goals from your application:** *Fixed Funding of \$8,000*
- **Completion of at least one site visit with your Mentor** (either in your jurisdiction or theirs): *Fixed Funding of \$3,000*
- **Attendance at the required year-end Mentorship Conference:** *Fixed Funding of \$3,000*
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# Fixed Funding for Mentors by # of Mentees

- **1 Mentee:** \$6,000 base for mentee support + \$3,000 for successful completion of the program by mentee + \$3,000 for attendance at the year-end meeting =
- **2 Mentees:** \$6,000 base for mentee support + \$6,000 for successful completion of the program by mentees + \$3,000 for attendance at the year-end meeting =
- **3 Mentees:** \$6,000 base for mentee support + \$9,000 for successful completion of the program by mentees + \$3,000 for attendance at the year-end meeting =
- **4 Mentees:** \$6,000 base for mentee support + \$12,000 for successful completion of the program by mentees + \$3,000 for attendance at the year-end meeting =
- **5 Mentees:** \$6,000 base for mentee support + \$15,000 for successful completion of the program by mentees + \$3,000 for attendance at the year-end meeting =

# We Want You!

Become a Mentor for  
CY 2024



# CY 2024 Options and Grants With Traditional Reimbursement

- Track 3 Maintenance and Advancement Base Grants
- Capacity Building Optional Add-On Grants
- Training funds through:
  - Training Optional Add-Ons for Tracks 1 and 2 Development Base applications
  - Training Optional Add-On Grants for current Track 3 Maintenance and Advancement Base grantees



• Special Projects Optional Add-on

# Track 1 Development Base Grant Deliverables and Funding

- **Completion of the Required Objectives:** Self-Assessment of all Nine Standards (SA9) **AND** a Comprehensive Strategic Improvement Plan (CSIP) covering all nine Standards: *Fixed Funding of \$5,000*
- **Mentee Optional Add-On:** *Fixed Funding of \$14,000*
- **Training Optional Add-On:** Funding for up to two staff members to attend in-person Self-Assessment and Verification Audit Workshop(s): *Traditional Reimbursement up to \$7,500*
- *\$19,000 as Fixed Funding based on deliverables met*
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# Track 2 Development Base Grant Deliverables and Funding

- **Completion of the Required Objective:** Continuous improvement with Standards 1 - 8:  
*Fixed Funding of \$5,000*
- **Completion of the Optional Objective:** Work on Standard 9 in pursuit of a Public Health Metric: *Fixed Funding of \$5,000*
- **Mentee Optional Add-On:** *Fixed Funding of \$14,000*
- **Training Optional Add-On:** Funding for Retail Food Safety Trainings, Conferences, and Workshops: *Traditional Reimbursement of up to \$7,500*
- *\$24,000 as Fixed Funding based on deliverables met*
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# Track 3 Maintenance and Advancement Base

# Advance Payments

- Still an option for all grant types and options





# Application Tips for Each Funding Track

- **Track 1** - Show you understand the work required for Track 1 (completion of an SA9 and CSIP), and outline your future RPS goals
- **Track 2** – Describe plans for measurable progress with Standards 1-8; begin work on Standard 9; consider using the FDA Risk Factor Study model for Standard 9
- **Track 3** – Link Optional Add-On requests with meeting and exceeding your RPS goals
- **All Tracks**
  - Demonstrate progress with the Retail Program Standards
  - Link proposed progress with the past and future RPS goals outlined in your CSIP
  - Move the RPS needle: locally, regionally, statewide, nationwide
  - Explain how all the grants you have and are requesting will help meet RPS goals

# We Do Understand the Challenges You Face

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- Thank you for your hard work, successes, and even the failures you have learned from, since the beginning of this new funding program
- Thank you for your oh-so-important work during and post-pandemic; you are our heroes
- Helping you maximize your success, learning from your feedback, and minimizing your administrative burden keeps us joyful and motivated

# In Summary – Track 1 Development Base Grant

**Track 1 applicants** can request up to \$26,500 to:

- Support completion of a Self-Assessment of All Nine Standards AND Comprehensive Strategic Improvement Plan - \$5,000 Fixed Funding
- Participate as a Mentee in the NACCHO-led Mentorship Program - \$14,000 Fixed Funding
- Send up to two staff members to in-person SA VA Workshops – Up to \$7,500 Traditional Reimbursement

**All through a single application:** Track 1 Development Base Grant

# In Summary – Track 2 Development Base Grant

**Track 2 applicants** can request up to \$31,500 to:

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# In Summary – Track 3 M & A Base Grantees

**Current Track 3 Maintenance and Advancement Base grantees can apply for:**

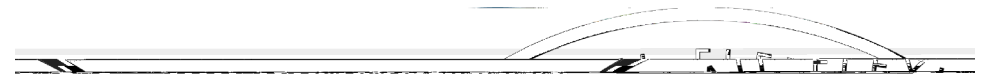
- Up to \$7,500 for Retail Food Safety Trainings, Conferences, and Workshops
- \$14,000 to be a Mentee OR \$12,000 up to \$24,000 to be a Mentor
- Up to \$20,000 for a Special Projects Option Add-On Grant.

Current Track 3 Maintenance and Advancement Base grantees **do not** need to submit a base grant application for CY 2024, as this will be Grant Performance Year 3 of 3 for existing Grants

**Please be prepared to expend all allocated funds** for Project Year 2 during CY 2023, since CY 2024 is your final grant performance year

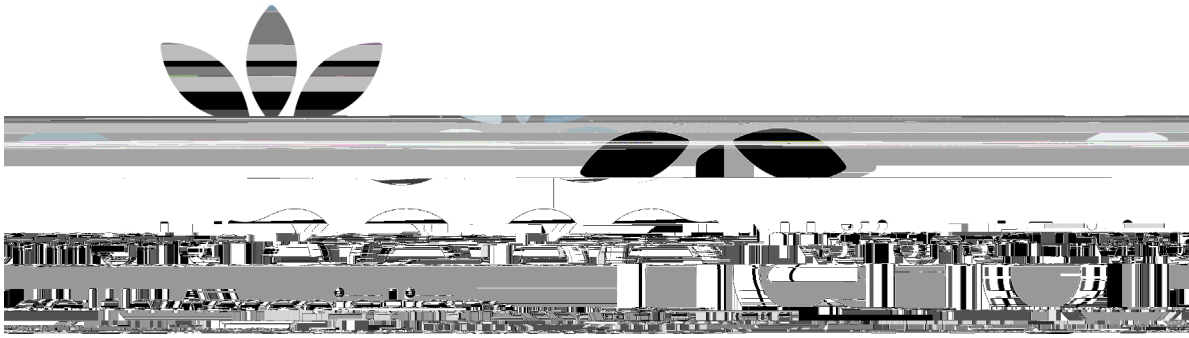
**Track 3 applicants can submit up to three applications:**

# Make Plans to Apply Today!



- The NEHA-FDA RFFM Grant Portal is accepting applications for CY 2024 Awards from **August 16 through October 11, 2023**
- For more information, please contact the **NEHA-FDA Retail Flexible Funding Model Grant Program Support Team**  
Email: [retailgrants@neha.org](mailto:retailgrants@neha.org)  
Toll-Free: 1-833-575-2404
- The full **CY 2024 Grant Guidance** has been posted to the NEHA Retail Grants website





**Thank you!!**

- **SLTT Participants**
- **FDA: Retail Food Specialists, Project Officer, Joint Advisory Group, Leadership**
- **NACCHO, NEHA, Conference for Food Protection, Retail Collaborative, Other Partners**

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